**FORM ‘J’**

**[See rule 12(1)]**

**APPLICATION FOR RENEWAL OF REGISTRATION OF REAL ESTATE AGENT**

From:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To

The Real Estate Regulatory Authority (Name of Place)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sir,

[I/We] apply for renewal my/our registration as a real estate agent under registration certificate bearing No. \_\_\_\_\_\_\_, which expires on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

* 1. As required [I/We] submit the following documents and information, namely:-

1. A demand draft/ banker’s cheque no.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for rupees\_\_\_\_\_\_\_\_\_\_\_ in favor of \_\_\_\_\_\_\_\_\_\_\_drawn on\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ bank as renewal fee as per sub-rule (2) of rule 10 or through online payment as the case may be \_\_\_\_\_\_\_\_\_\_\_\_ (give details of online payment such as date paid, transaction no. etc.);
2. The authenticated copy of the registration certificate; and
3. Status of the applicant, whether [individual/ company/ proprietorship firm/ societies/ partnership firm/ limited liability partnership etc.];
4. In case of individual –
   1. Name of [Individual / Proprietorship Firm]
   2. Father’s Name
   3. Occupation
   4. Address
   5. Contact Details (Phone number, e-mail, Fax Number etc.)
   6. Name, photograph, contact details and address of the proprietor

OR

In case of [firm/ societies/ company etc.] -

1. Name
2. Address
3. Copy of registration certificate as [firm / societies / company etc.]
4. Major activities
5. Contact Details (Phone number, e-mail, Fax Number etc.)
6. Name, photograph, contact details and address of [partners/ directors etc.];
7. particulars of registration as [proprietorship, societies, partnership, company etc.] including the bye-laws, memorandum of association, articles of association etc. as the case may be;
8. authenticated copy of the address proof of the place of business;
9. authenticated copy of the PAN card/ Aadhar Card of the real estate agent;
10. authenticated copy of the registration as a real estate agent in any other State or Union Territory, if applicable;
11. Any other information as specified by regulations.
    1. [I/We] solemnly affirm and declare that the particulars given in herein are correct to [my /our] knowledge and belief and nothing material has been concealed by [me/us] there from.

Dated:

Place:

Yours faithfully,

Signature and seal of the applicant(s)