



**GOVERNMENT OF MIZORAM
DIRECTORATE OF URBAN DEVELOPMENT & POVERTY ALLEVIATION DEPARTMENT
MIZORAM: AIZAWL**

Dated, Aizawl, the 16th Oct, 2024

CIRCULAR

No.B.20018/1/SASCI/2024(Plan)-DTE(UD&PA): Owing to the overlapping and underlapping of purview/components in the schemes and programmes, Plan Branch under Directorate of Urban Development & Poverty Alleviation takes responsibilities, accountabilities, unifying and coordinating roles for issues and topics which are falls under two or more Branches/Offices; also, topics/subjects which are not fall under any Branches have been handled by Plan Branch.

New initiatives including planning, organizing, wrapping and winding up as well as post construction management, maintenance and dealing of issues (if arise) of all other works/projects under SASCI/SASCE, NEC, NESIDS, UIDF, RERA, SUTP, BSUP, RAY, PM-Devine, PM Gati Shati, PDMC or Amrut 2.0 & SBM(U) 2.0, States Flagship Programmes (SFP), etc which are not fall under regular schemes of MoHUA implemented by the department have been managed by the Branch.

Moreover, reports and responses pertaining to completed projects/works are mainly compiled and handled by the Branch.

In view of the above, for the smooth transaction of businesses and work flow to reduce miscommunication, improper communication, inefficiency, red-tapeism and to maintain Plan Branch as Institutional/Departmental Memory Hub as it is functioned under Departmental Officers who are not transfer to other departments; a copy of all the correspondences with our Administrative Department and Administrative Department of other Departments may be shared to Plan Branch in the following subjects but not limited to:

1. Administrative & Financial Sanction of the Ministry.
2. Proposal of works/projects (if it is directly submitted to the Govt. without routing through Plan Branch when exigency of works and circumstance demanded).
3. Proposals as well as Govt. Approval of Technical Sanction, AA&ES.
4. RFP/NIT/Work Order.
5. Progress Report including MPR, QPR, APR and completion report.
6. UC & UR.
7. Any other relevant correspondences relating to proposal and Govt. approval or works/projects/components under the schemes/programmes.

This circular shall be compliance by all the Branches/Offices under Directorate of UD&PA.


(DR.ANDREW H.VANLALDIKA)

Director
Urban Development & Poverty Alleviation
 Mizoram: Aizawl

Memo No.B.20018/1/SASCI/2024(Plan)-DTE(UD&PA): Dated, Aizawl 16th Oct, 2024

Copy to:-

1. The Under Secretary to the GoM, UD&PA for information.
2. The Chief Town Planner, TCP for information and compliance.
3. CEO, ASCL for information and compliance.
4. Nodal Officer, SFP/Technical/Accounts/NULM/HFA/AMRUT/SBM for information and compliance.
5. PC-PMU, ASUTP for information and compliance.
6. Website Manager for information and necessary action.
7. Office Copy.


Director

Urban Development & Poverty Alleviation
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